|  |  |
| --- | --- |
| SKYTECH MEETING | 19th March, 20184.40PMN1 BUILDING, COLLEGE OF ENGINEERING |

|  |  |  |  |
| --- | --- | --- | --- |
| Meeting called by: | Baafi Sarbeng Kwadwo | Type of meeting: | Discussion |
|  |  | Note taker: | Akrasi-Mensah Nana Kwadwo |
| Timekeeper: | Akrasi-Mensah Nana Kwadwo |  |  |

|  |  |
| --- | --- |
| Attendees: | Baafi Sarbeng Kwadwo, Joshua Asare, Akrasi-Mensah Nana Kwadwo |
| Please read: | N/A |
| Please bring: | N/A |

# Minutes

|  |  |  |  |
| --- | --- | --- | --- |
| Agenda item: | PROGRESS REPORT |  |  |

#### Discussion:

We discussed the progress on our work and how far we have gotten in learning the technologies for the app.

#### Conclusions:

* Joshua and Gerald are working on the user interface (UI) and have pushed their progress to the git repo.
* Baafi worked on the prototype for the UI and is currently working on the database for the app with Deladem.
* Akrasi is working on the requirements document for the app and pushed a use case diagram to the repo earlier.

|  |  |  |  |
| --- | --- | --- | --- |
| Agenda item: | ARRANGEMENT OF TEAMS |  |  |

#### Discussion:

We talked about properly arranging the teams for the project which are now documented here.

#### Conclusions:

**UI Team**: Gerald, Joshua, Akrasi

**Back-end Team**: Baafi, Deladem

**Documentation Team**: Akrasi, Baafi

**System Analyst Team**: Baafi, Akrasi, Joshua

| Action items | Person responsible | Deadline |
| --- | --- | --- |
| * In-app navigation | Joshua and Gerald | End of week |
| * News page view | Akrasi | End of week |
| * Linking back end and application | Baafi and Deladem | End of week |

|  |  |  |  |
| --- | --- | --- | --- |
| Agenda item: | PRESENTATION |  |  |

#### Discussion:

It was decided that all members should read on the topic *Software Evolution* for our presentation to the class later in the semester.

#### Conclusions:

Read on topic.

# Other Information

#### Observers:

N/A

#### Resources:

N/A

#### Special notes:

Next agreed meeting date is next Wednesday at 4pm.